

Personnel

SUBJECT: STAFF CONSULTING ACTIVITIES

A staff member who wishes to utilize "school time" to act as a paid consultant, hearing officer, workshop presenter, etc. is required to request vacation and/or personal time leave for such purpose in accordance with the terms of the collective bargaining agreement (CBA), providing all necessary information as may be required per the CBA.

If any staff member engages in such consulting activities, use of the District's resources including, but not limited to, use of school buildings and school-owned equipment and supplies, is prohibited unless approved by the Superintendent or designee. As much as possible, in accordance with the terms of the CBA, the Superintendent must ascertain that the consulting activity does not constitute a conflict of interest in violation of law and/or the District's Code of Ethics.

While the District does not require that all outside employment of its professional staff have prior approval of the Board of Education, staff members are expected to fulfill their job duties and responsibilities with the District in accordance with law and applicable CBA and the Code of Ethics.

The Superintendent or designee may exercise his or her discretion to determine that a particular activity is related to the employee's school responsibilities and is therefore, not subject to the terms of this policy.

General Municipal Law, Article 18